

Child's Name _____

Daily Schedule

Child's schedule: Please X days attending. Child may attend AM or PM or both. **A child must be registered for at least two (2) days per week.**

Monday		Tuesday		Wednesday		Thursday		Friday	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM

Arrival Time: _____ **Pick-up Time:** _____

Please remember:

- Call us as soon as possible if your child will be absent or if there is a change in the arrival or departure times.
- Adhere to your arrival and pick-up times. There is a \$1.00 per minute fee for late pick-ups.
- If a child is not picked up by 6:00 pm and staff has not heard from parents, staff will attempt to locate parents. If parents do not pick up the child by 6:30 pm or have not reported to staff an absolutely unavoidable emergency, staff will call the Sycamore Police and ask them to assume responsibility for the child. Staff will also report this incident to the Illinois Department of Children & Family Services.
- Please call the OSCAR Office with temporary or permanent changes to your schedule. Credit is given when a two (2) week advance notice is provided. No schedule change may occur unless authorized by the OSCAR Office.

OSCAR All Day Care

All day care will be provided from 6:30 am to 6:00 pm on the following dates. You may register your child at this time. Payment for these days will be included in your OSCAR Invoice. You will also have the opportunity to register your child at a later date.

- _____ October 9 (Teacher Institute Day)
- _____ October 12 (Columbus Day)
- _____ November 5 (Parent/Teacher Conferences)
- _____ November 6 (Parent/Teacher Conferences)
- _____ November 11 (Veterans Day)
- _____ January 15 (Teacher Institute Day)
- _____ January 18 (Martin Luther King Day)
- _____ February 15 (President's Day)
- _____ March 1 (Pulaski Day)
- _____ June 4th (Last Day of School, 11:30 am Dismissal)

By checking the above dates, you will be billed at the rate of \$30.00 per day per child.

OSCAR Winter Break Camp will be offered December 21st – 23rd and 28th – 30th, 2009.
OSCAR Spring Break Camp will be offered March 19th – March 26th, 2010. Look for registration at a later date.

Parent/Guardian Signature: _____